



FULTON COUNTY BOARD OF COMMISSIONERS' MEETING
Tuesday, January 28, 2025
8:30 a.m. at the Commissioners' Office

Present: Commissioner Randy H. Bunch, Commissioner Steven L. Wible, Commissioner Hervey P. Hann and Chief Clerk Stacey M. Shives

Commissioner Bunch opened up the meeting with prayer. All recited the Pledge of Allegiance to the flag.

Motion by Commissioner Hann to amend the agenda to include "Letter of Resignation" from Probation Department. All in favor.

Motion by Commissioner Hann to approve the January 21, 2025 Commissioners' Meeting Minutes. All in favor.

Motion by Commissioner Wible to approve the January 21, 2025 Retirement Board Meeting Minutes. All in favor.

Motion by Commissioner Hann to approve Accounts Payables dated January 27, 2025, in the amount of \$238,919.29. All in favor.

Fund 100	General Fund	114,925.44
	Manual Checks	\$0.00
	TOTAL GENERAL FUND	\$114,925.44
Fund 201	Liquid Fuels	21.08
Fund 229	HSD\F\HSBG	29,476.95
Fund 231	SFC Evidence Based Practice	14,219.04
Fund 235	Law Library	214.05
Fund 247	CDBG	26,158.83
Fund 262	Act 13 Marcellus Shale Recreational	1,287.50
Fund 300	Capital Project Reserve Funds	13,464.50
Fund 400	Debt Service	37,704.64
Fund 801	Pass thru Funds	1,334.06
	TOTAL ALL FUNDS	\$238,919.29

Commissioners met with County Treasurer Bonnie Mellott Keefer to discuss Treasurer Office updates to include delinquent taxes.

Motion by Commissioner Wible to accept a "Letter of Resignation" with regret from Sheri Perry, Probation Department, effective February 14, 2025. All in favor.

Motion by Commissioner Hann to advertise for the position of Administrative Assistant/Fiscal Assistant/Clerk II in the Probation Department, effective immediately. All in favor.

Commissioners met with Food Basket Director Sue Cabbage to discuss property Right-of-Way maintenance. Cabbage also spoke with Commissioners about a recent offer to obtain a food truck from CCA, Bedford County.

A brief Salary Board Meeting was held at 10:00 a.m. Separate minutes are on file.

Motion by Commissioner Bunch to approve and execute the 2024 State Homeland Security Grant Program Agreement (SCMTF). All in favor.

Motion by Commissioner Hann to update the HR Policy to reflect reimbursing employees for personal use of vehicle if prior approval from Department Head and Board of Commissioners. All in favor.

Motion by Commissioner Bunch to accept a "Letter of Resignation" with regret from Patti Hunsinger, Office Deputy II, Treasurer's Office, effective as soon as the position is filled and trained. All in favor.

Motion by Commissioner Wible to advertise internally and externally for the Part Time Office Deputy II position in the Treasurer's Office, effective immediately. All in favor.

Motion by Commissioner Bunch to approve and execute the ACT 88 Reporting Form, 90-Day Post Election Report, due February 3, 2025. All in favor.

Motion by Commissioner Wible authorizing Commissioner Bunch to execute the Juvenile Grant in Aid Form, Probation Department, Grant Period June 1, 2024 through June 30, 2025 in the amount of \$37,496.00. All in favor.

Motion by Commissioner Hann to table executing the Lease between the County of Fulton and the Chamber of Commerce until further discussions. All in favor.

Motion by Commissioner Hann authorizing HR Administrator Mary Huston to execute the Office of Attorney General Application for District Attorney reimbursement. All in favor.

Motion by Commissioner Bunch to enter into Executive Session at 9:30 a.m. for Personnel Matters. All in favor.

Motion by Commissioner Bunch to exit Executive Session at 9:50 a.m. All in favor.

Motion by Commissioner Wible to hire Brittani Scott for the Full Time Office Deputy II position in the Treasurer's Office, at 35 hours per week, with a 90 day probationary period for possible advancement, effective pending clearances. All in favor.

Motion by Commissioner Bunch to enter into Executive Session at 10:02 a.m. for Personnel Matters. All in favor.

Motion by Commissioner Bunch to exit Executive Session at 10:07 a.m. All in favor.

Motion by Commissioner Hann to hire Linda Doyle for the position of Full Time Voter Registration/Elections Director/Recycling Coordinator, at 35 hours per week, effective pending clearances. All in favor.

Motion by Commissioner Hann to recess at 11:00 a.m. to conduct business at 101 Lincoln Way West, McConnellsburg, PA. All in favor.

The regular meeting session resumed at 2:09 p.m.

Motion by Commissioner Hann authorizing Commissioner Bunch to execute the 2025 Certification of County Funds, as prepared by County Treasurer Bonnie Mellott Keefer. All in favor.

Motion by Commissioner Wible to adjourn the meeting at 2:10 p.m. All in favor.

FULTON COUNTY COMMISSIONERS:



Randy H. Bunch, Chairman



Steven L. Wible, Vice-Chairman



Hervey P. Hann

Respectfully Submitted,



Stacey M. Shives
Chief Clerk

